

**Town of Estancia**  
**Regular Meeting of the Board of Trustees**  
**Monday, April 18, 2022 6:15pm**  
**Municipal Building, 513 Williams Avenue, Estancia, NM 87016**

**Minutes**

**Invocation and Pledge of Allegiance**

The meeting was called to order at 6:19pm and Roll Call was taken:

**Trustee Lovato – Present**  
**Trustee Sedillo – Present**  
**Trustee Chavez – Present**  
**Trustee Hall – Present**  
**Mayor Dial – Absent**

**Mayor Pro Tem Sedillo conducted the meeting.**

**1.0 Approval/Disapproval of Agenda – Action Item**

**ACTION TAKEN:** Trustee Hall made a motion to approve the Monday, April 18, 2022 agenda as written. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

**2.0 Discussion/Approval of the April 4, 2022 Regular Meeting Minutes – Action Item**

**ACTION TAKEN:** Trustee Hall made a motion to approve the April 4, 2022 Regular Meeting minutes as written. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

**3.0 Discussion/Approval of the April 5, 2022 Ordinance Workshop Minutes- Action Item**

**ACTION TAKEN:** Trustee Hall made a motion to approve the April 5, 2022 Ordinance Workshop minutes as written. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

**4.0 Discussion/Approval of the April 18, 2022 Bill List – Action Item**

**ACTION TAKEN:** Trustee Lovato made a motion to approve the April 18, 2022 Bill List. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

**Public Comment** – DWI Coordinator Ms. Tracey Master presented the Town with a new portable breath tester. The tester can be used for investigations and screens for alcohol. Ms. Master was able to procure the testers through a grant and gave one to Estancia. Trustee Lovato thanked Ms. Master for her participation on the Events Committee and for her dedication and service to the Town.

Ms. Amy May, owner of the May Flower cannabis dispensary told the Board that her business would be holding a Grand Opening Celebration on April 20<sup>th</sup>. There will be a ribbon cutting at 9:45 that morning. Pizza will be provided, and all are invited! She sincerely thanked the Town for all their support as she embarks on this new venture.

**No Old Business**

**New Business**

**5.0 Request to make Williams Street in front of Town Hall a two-way- street- Glenda Page – Discussion Only** Ms. Page was not in attendance at the meeting.

- 6.0 Approval to Convene a hiring committee to interview applicants for the Maintenance Worker 1 position- Action Item ACTION TAKEN:** Trustee Lovato made a motion to convene a hiring committee on Thursday, April 28<sup>th</sup> at 6:15pm to interview applicants for the Maintenance Worker 1 position. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**
- 7.0 Approval of the Mayor's hiring of Mr. Jose Rodriguez to the position of Town of Estancia Police Officer- Action Item ACTION TAKEN:** Trustee Lovato approved the Mayor's hiring of Mr. Jose Rodriguez for the position of Town of Estancia Police Officer. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**
- 8.0 Schedule a Public Hearing to discuss amendments to the Personnel Ordinance- Action Item ACTION TAKEN:** Trustee Hall made a motion to schedule a Public Hearing to review proposed amendments to the Town of Estancia Personnel Ordinance on Monday, May 16<sup>th</sup> at 6:00pm. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**
- 9.0 Events Committee discussion of 4<sup>th</sup> of July Parade- Discussion only**  
Trustee Lovato asked if there would be any interest in the Events Committee holding a 4<sup>th</sup> of July parade. He said they were considering having the parade route run in front of the park. This would eliminate the need for a parade permit. The response to this suggestion was very positive. There will possibly be a theme to the parade, and it will probably be held in the late afternoon, right before the fireworks. The Town will look into providing food for the 4<sup>th</sup> of July celebration at the park. Ms. Tracey Master from the DWI program said she could fund a band and/or a DJ. **NO ACTION, DISCUSSION ONLY**
- 10.0 Approval of Resolution 2022-16 Resolution of Sponsor for a Transportation Project Fund- Action Item Roll Call Vote** Clerk Michelle Jones explained that this is a new grant that the Town is applying for. If funded, it would pay for repairs along Highland rd. She explained that, due to deadline constraints, the Mayor had already signed the resolution. She is requesting ratification of this resolution. **ACTION TAKEN:** Trustee Hall made a motion to ratify Resolution 2022-16 Resolution of Sponsor for a Transportation Project Fund. Trustee Lovato seconded the motion. **ROLL CALL VOTE:** Trustee Lovato- Yes, Trustee Sedillo – Yes, Trustee Chavez – For, Trustee Hall – Yes. **MOTION CARRIED**
- 11.0 Executive Session- As per motion and Roll Call Vote- Pursuant to NMSA 1978- 10-15-1 (H)(2) and (H)(8) Personnel and the sale of real property- Action Item Roll Call Vote**  
**ACTION TAKEN:** Trustee Hall made a motion to go into Executive Session, As per motion and Roll Call Vote- Pursuant to NMSA 1978- 10-15-1 (H)(2) and (H)(8) to discuss Personnel and the sale of real property. Trustee Lovato seconded the motion. **ROLL CALL VOTE:** Trustee Lovato- Yes, Trustee Sedillo – Yes, Trustee Chavez – For, Trustee Hall – Yes. **MOTION CARRIED**
- Executive Session began at 6:55pm.**
- Return to Regular Session. ACTION TAKEN:** Trustee Lovato made a motion to return to Regular Session, stating that the only items discussed in Executive Session were those listed on the agenda and no action was taken. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**
- Regular Session resumed at 7:30pm.**

**12.0 Mayor/Council:**

**Trustee Hall** said that he was glad that the recent town water shut off went well and the repair was done quickly. He said that several streets in town really need our attention; they are crumbling.

**Trustee Chavez** said that she called Mr. Mark Hayden at State Purchasing to ask about why our YCC application was denied. He will look into this for us.

**Trustee Sedillo** said that there is an avenue to formally protest the YCC decision. He said that Duprees trees was conducting maintenance on a tree at the Library.

**Trustee Lovato** said that the Easter Egg Hunt was a huge success. Many people attended; they were able to give away a bike. Torrance County Sheriff candidate Mr. David Frazee attended. Trustee Lovato thanked everyone who help to make the event a success.

Trustee Lovato also said it is great that we have a police presence in town; people really appreciate it. Lastly, he said that once the sale of the Fairgrounds is completed, he wants to create a committee to work on the new baseball field.

**Mayor Dial- absent**


### **Adjournment**

Trustee Lovato made a motion to adjourn the meeting. Trustee Hall seconded the motion. All in favor.  
**MOTION CARRIED.**

The meeting adjourned at 7:55 pm.

Approved: 

Date: 5/2/2022

Attest: 

Date: 5/2/2022